



Didintle Machwisa

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a receptionist job.

I am a hardworker and I have a qualification for Computerized Secretarial Practice, obtained it in 2019 December.

Preferred occupation	Learnership Other jobs
Preferred work location	Kimberley Northern Cape Klerksdorp North West

Contacts and general information about me

Day of birth	1997-08-11 (26 years old)
Gender	Female
Residential location	Mahikeng / Mafikeng North West
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Education

Educational period	nuo 2018.01 iki 2018.12
Degree	Grade 12 / Matric
Educational institution	New Vision Secondary School
Educational qualification	Matric
Educational period	nuo 2019.07 iki 2019.12
Degree	Certificate
Educational institution	Prestige Business College
Educational qualification	Computerized Secretarial Practice
I could work	As a receptionist, Filing Clerk

Languages

Language	Speaking level	Understanding level	Writing level
Setswana	fluent	fluent	fluent
English	very good	very good	very good
Afrikaans	fluent	very good	very good

Computer knowledge

Yes, I am able to work with a computer. I know all the basics - Excel, Word and PowerPoint

Additional information

Your hobbies	Working in the garden Watching TV Playing netball
Driver licenses	None
Salary you wish	R 3000.00 R per month
How much do you earn now	R 0.00 R per month