

# Zabanguni Charmaine Muthwa

Curriculum Vitae (CV)

# What job i'm looking for? My positive points

I finished my NQF LEVEL 4 in OFFICE ADMINISTRATION last year . I am confident, hard-working , emotionally intelligent and I seek challenging opportunities where I can fully use my skills for the success of the organization. I am fit and positive about my computer skills . I have good communication skills and I can work well with both individuals and groups.

Preferred occupation Receptionist

Administrative jobs

Preferred work location Durban City

KwaZulu-Natal

# Contacts and general information about me

Day of birth 1999-07-24 (25 years old)

Gender Female

Residential location Durban City

KwaZulu-Natal

Telephone number Information is available only for registered users.

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#### **Education**

Educational period **nuo 2018.01 iki 2020.12** 

Degree Certificate

Educational institution Elangeni TVET College

Educational qualification Office Administration

# Languages

LanguageSpeaking levelUnderstanding levelWriting levelEnglishfluentvery goodvery goodisiZulufluentfluentvery good

# Computer knowledge

Microsoft Office

# **Additional information**

Your hobbies Surfing on the internet

Helping others where I can

Reading up on stuff that will make me a better person

Driver licenses None

Salary you wish R5000 R per month