



# Charity Solani

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for a permanent job in administration. Even if it would be of a personal assistant.

Preferred occupation	Filing clerk Administrative jobs
	Personal assistant Administrative jobs
	Secretaries Administrative jobs
Preferred work location	Phuthaditjhaba Free State
	Bloemfontein Free State
	Kimberley Northern Cape

## Contacts and general information about me

Day of birth	1983-10-10 (40 years old)
Gender	Female
Residential location	Pampierstad Northern Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2011.01 iki 2021.05</b>
Company name	The Doj & CD
You were working at:	Other jobs
Occupation	INTERPRETER
What you did at this job position?	Interpret in criminal court and quasi proceedings, further did administration on case records and filing, typing, photocopying and so forth.

## Education

Educational period **nuo 2003.02 iki 2006.12**  
 Degree Diploma  
 Educational institution BOSTON BUSINESS COLLEGE AND CITY CAMPUS  
 Educational qualification PUBLIC RELATIONS OFFICER  
 I could work ANY ADMINISTRATION INCLUDING COMMUNITY LISON OFFICER  
 OR COMMUNICATION OFFICER OR MEDIA LIASON

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	do not know
isiXhosa	fluent	fluent	very good
Setswana	fluent	fluent	fluent
Sesotho	fluent	very good	very good
isiZulu	very good	very good	very good

**Computer knowledge**

I HAVE A GOOD SKILL OF USING IT.

**Recommendations**

Contact person Mr P. Letebele  
 Occupation Court Manager  
 Company The Doj & CD  
 Telephone number 05399 62385

**Additional information**

Your hobbies Reading and problem solving  
 Driver licenses EB Articulated Light Vehicle ≤ 3,500kg  
 Driver license from 2008-08-00 (15 years)  
 Salary you wish R18000 R per month  
 How much do you earn now FROM R14000 UPWARDS R per month