

Charity Solani

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for a permanent job in administration. Even if it would be of a personal assistant.

Preferred occupation Filing clerk

Administrative jobs

Personal assistant Administrative jobs

Secretaries

Administrative jobs

Preferred work location Phuthaditjhaba

Free State

Bloemfontein Free State

Kimberley Northern Cape

Contacts and general information about me

Day of birth 1983-10-10 (41 years old)

Gender Female

Residential location Pampierstad

Northern Cape

Telephone number Information is available only for registered users.

<u>Sign in</u>

Sign in

Work experience

Working period **nuo 2011.01 iki 2021.05**

Company name The Doj & CD
You were working at: Other jobs

Occupation INTERPRETER

What you did at this job position? Interpret in criminal court and quasi proceedings, further did

administration on case records and filing, typing, photocopying

and so forth.

Education

Educational period **nuo 2003.02 iki 2006.12**

Degree Diploma

Educational institution BOSTON BUSINESS COLLEGE AND CITY CAMPUS

Educational qualification PUBLIC RELATIONS OFFICER

I could work ANY ADMINISTRATION INCLUDING COMMUNITY LISON OFFICER

OR COMMUNICATION OFFICER OR MEDIA LIASON

Languages			
Language	Speaking level	Understanding level	Writing level
English	fluent	very good	do not know
isiXhosa	fluent	fluent	very good
Setswana	fluent	fluent	fluent
Sesotho	fluent	very good	very good
isiZulu	very good	very good	very good

Computer knowledge

I HAVE A GOOD SKILL OF USING IT.

Recommendations

Contact person Mr P. Letebele
Occupation Court Manager
Company The Doj & CD
Telephone number 05399 62385

Additional information

Your hobbies Reading and problem solving

Driver licenses EB Articulated Light Vehicle ≤ 3,500kg

Driver license from 2008-08-00 (16 years)
Salary you wish R18000 R per month

How much do you earn now FROM R14000 UPWARDS R per month