



# Emily Motaung

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I love very challenging jobs, jobs in which i get to learn new thing e.g technology that keeps improving. I'm a dedicated person who is capable to work alone and in group,I'm a fast learner who copes well under pressure. I respect time and my work very much, I can multitask very much well.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Free State

## Contacts and general information about me

Day of birth	1987-04-12 (37 years old)
Gender	Female
Residential location	Bethlehem Free State
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2013.06 iki 2015.10</b>
Company name	Eminence Corporate Solutions
You were working at:	Receptionists
Occupation	admin assistant
What you did at this job position?	data capture,filing,receiving calls

## Education

Educational period	<b>nuo 2019.01 iki 2020.09</b>
Degree	Certificate
Educational institution	Maluti TVET College
Educational qualification	N6

## Languages

Language	Speaking level	Understanding level	Writing level
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English	very good	fluent	fluent
Sepedi	very good	very good	very good
Sesotho	fluent	fluent	fluent

### Computer knowledge

I am computer literate, I know microsoft word, excel powerpoint

### Recommendations

Contact person	Julia Dlamini
Occupation	MD
Company	Eminence Corporate Solutions
Telephone number	0814977245

### Additional information

Your hobbies	Reading
Driver licenses	None
Salary you wish	5000-10000 R per month
How much do you earn now	3500 R per month