



# Jacqueline Stassen

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm a diligent legal litigation secretary with 19 years experience skilled in civil and commercial litigation fields. I am proficient in Microsoft office and AJS accounting packages. I can work well as part of a team or on my own with and/or without minimal supervision. I have excellent interpersonal and communication skills.

I'm contemplating moving to Vanderkloof and are looking for any admin, personal assistant, reception or legal litigation secretary vacancies.

I am open in learn new skills should potential employers require me to do so.

Preferred occupation	Secretaries Administrative jobs
	Collections paralegal Law, legal jobs
	Receptionist Administrative jobs
	Personal assistant Administrative jobs
Preferred work location	Vanderkloof Northern Cape

## Contacts and general information about me

Day of birth	1981-11-06 (43 years old)
Gender	Female
Residential location	Northern Suburbs Western Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	8000 R per month
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How much do you earn now

20000 R per month