

# Xola Mati

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

I am looking to be a receptionist of any company. I am a hard worker who like to deal with the files of the company and its administration. I know how to deal to the Staff, also how to control them in order.

Preferred occupation Student jobs

#### Contacts and general information about me

Day of birth 1997-08-30 (27 years old)

Gender Male

**Telephone number** Information is available only for registered users.

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## **Work experience**

Working period **nuo 2019.01 iki 2020.12** 

Company name Lucky Liqour shop

You were working at: Sales person
Occupation Employed

What you did at this job position? I was an active supervisor and market products to the Clients.

#### **Education**

Educational period **nuo 2015.01 iki 2016.12** 

Degree Grade 12 / Matric

Educational institution Matomela S.S School

Educational qualification Matric
I could work Yes

#### Languages

Language	Speaking level	<b>Understanding level</b>	Writing level
isiXhosa	very good	very good	very good
English	good	good	good

# Computer knowledge

I am flexible to it. I know how to type and send emails.

# **Conferences, seminars**

Yes

## **Additional information**

Salary you wish R6000.00 R per month

How much do you earn now N/A R per month