

Portia Setsipane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

M looking for administrative job since I have more experience in what m doing now.

I want to expand my career becouse I love working with people, team work is very important.

M using in working under pressure.

M a hard worker

Looking for new challenge

Preferred occupation

Debt collector Administrative jobs

Contacts and general information about me

Day of birth	1993-04-30 (31 years old)		
Gender	Female		
Residential location	Potchefstroom North West		
Telephone number	Information is available only for registered users. <mark>Sign in</mark>		
Email address	Information is available only for registered users. <mark>Sign in</mark>		
Work experience			
Working period	nuo 2020.01 iki 2021.06		
Company name	Vericred collection		
Occupation	Debt collector		
What you did at this job position?	Debt collector		
Education			
Educational period	nuo 2013.01 iki 2015.11		
Degree	Grade 12 / Matric		
Educational institution	Goldfields Tvet college		
Educational qualification	Level 4 office administration		
l could work	Administration job		
1			

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Computer knowledge			
Excel			
Words			
PowerPoint			
Additional information			
Your hobbies	Love reading		
Driver licenses	None		
Salary you wish	4300 R per month		
How much do you earn now	3900 R per month		