



# Sithembile Hlatshwayo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for a general work or working in office jobs like secretary or admin

Preferred occupation Receptionist  
Administrative jobs

Generals  
General jobs

Preferred work location Johannesburg  
Gauteng

## Contacts and general information about me

Day of birth 1997-11-09 (27 years old)

Gender Female

Residential location Durban City  
KwaZulu-Natal

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period **nuo 2019.09 iki 2020.07**

Company name Sonar investment

You were working at: Sales agent

What you did at this job position? You have to understand each an every person and always be early

## Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	very good
isiZulu	good	good	good

## Computer knowledge

skills of customer (cashier)

Desktop publishing, internet operations, word processing, Microsoft word, excel, PowerPoint, Access  
**Conferences, seminars**  
scanning, printing, emailing, office management, and. Secretary duties, speed typing and basic  
Lorekom

#### **Additional information**

Driver licenses	None
Salary you wish	R6000 R per month
How much do you earn now	R4500 R per month