

# **Boitumelo Francis Thekiso**

Curriculum Vitae (CV)

# What job i'm looking for? My positive points

Job Admin

Serve customers with a good personality

Save time for the Company

Make more money for the Company

Preferred occupation Administrators

Administrative jobs

Cashiers

Retail, store jobs

Business analyst IT, computing jobs

Preferred work location Bloemfontein

Free State

Pretoria / Tshwane

Gauteng

#### Contacts and general information about me

Day of birth 1993-12-15 (31 years old)

Gender Male

Residential location Other Free State

Free State

**Telephone number** Information is available only for registered users.

<u>Sign in</u>

Sign in

#### Work experience

Working period **nuo 2015.09 iki 2015.11** 

Company name Webber's Retail Store

You were working at: Cashiers
Occupation R400

What you did at this job position? Cashier assist

Working period **nuo 2016.07 iki 2016.10** 

Company name BKB

You were working at: Farmers
Occupation Stekkies

What you did at this job position? Casual Stekkies

Working period nuo 2020.12 iki 2021.04

Company name Lere La Thuto Secondary School

You were working at: Teachers
Occupation Assistant

What you did at this job position? Education Assistant

#### **Education**

Educational period **nuo 2014.01 iki 2014.11** 

Degree Grade 12 / Matric

Educational institution Lere La Thuto Secondary School

Educational qualification Matric

I could work Yes

Educational period **nuo 2018.01 iki 2020.11** 

Degree Certificate

Educational institution Motheo TVET College

Educational qualification N5 Business Management Certificate

I could work Yes

### Languages

Language	Speaking level	<b>Understanding level</b>	Writing level
English	good	very good	very good
Sesotho	fluent	fluent	fluent
isiXhosa	good	good	basic
Sepedi	good	good	basic
Setswana	good	basic	basic

### **Computer knowledge**

Microsoft Word Program

Microsoft Excel Program

Database Program

#### **Conferences, seminars**

Public meetings(conference)

A formal meeting where discussion takes place(seminar)

# Recommendations

Contact person Masisedi
Occupation Principal

Company Lere La Thuto Secondary School

Telephone number 0516731510

Email address | lerelathuto@gmail.com

# **Additional information**

Your hobbies Reading

Tactical sports activities

Exercising

Driver licenses None

Salary you wish R6000 R per month

How much do you earn now R2000 R per month