



Constance Mabaso

Curriculum Vitae (CV)

What job i'm looking for? My positive	points
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Permanent administration jobs

Preferred occupation

Receptionist Administrative jobs

Contacts and general information about me		
Day of birth	1988-08-18 (36 years old)	
Gender	Female	
Residential location	Johannesburg Gauteng	
Telephone number	Information is available only for registered users. <mark>Sign in</mark>	
Email address	Information is available only for registered users. <mark>Sign in</mark>	
Work experience		
Working period	nuo 2020.09 iki 2021.09	
Company name	Department of education	
You were working at:	Personal assistant	
Occupation	Office clerk	
What you did at this job position?	Administrative duties in office	
Education		
Educational period	nuo 2014.01 iki 2016.12	

Degree	Certificate
Educational institution	Vhembe TVET College
Educational qualification	Office Administration

Office Administration

Administration jobs

Languages

I could work

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Xitsonga	fluent	fluent	fluent

Tshivenda	fluent	good	basic
isiZulu	fluent	good	good
Sepedi	fluent	good	good

Computer knowledge

Microsoft Word, access, PowerPoint, outlook, excel.

Recommendations	
Contact person	Mr HM Gudja
Occupation	HOD
Company	Jim Chavani high school
Telephone number	060 705 1075
Email address	Hlenganigidja69@gmail.com
Contact person	Mr HM Hanyani
Occupation	Principal
Company	Shikundu High School
Telephone number	082 389 7567
Email address	Shikunduhigh@gmail.com
Additional information	
Your hobbies	Readings and Traveling

Driver licenses

Readings and Traveling None