



# Wendy Mbula

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a dedicated, trust worthy, a hard working person and therefore I am able to work under pressure. I am confident and have the ability to communicate effectively with people and have the ability to listen attentively. I am reliable and always get tasks done when they are given to me. I enjoy learning new things. I have good computer skills :1.microsoft office, Excel advanced , Pastel.....

|                         |  |
|-------------------------|--|
| Preferred occupation    | <b>Data capturers</b><br>Administrative jobs |
|                         | <b>Receptionist</b><br>Administrative jobs   |
|                         | <b>Secretaries</b><br>Administrative jobs    |
| Preferred work location | <b>Queenstown</b><br>Eastern Cape            |
|                         | <b>Helderberg</b><br>Western Cape            |

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1992-10-11 (32 years old)   |
| Gender               | Female  |
| Residential location | <b>Helderberg</b><br>Western Cape   |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Additional information

|                          |                  |
|--------------------------|------------------|
| Salary you wish          | 7000 R per month |
| How much do you earn now | 5000 R per month |