



# Keboneilwe Rahube

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for administrative jobs, I have substantial experience in administrative. My skills are typing speed, Microsoft office, report writing. Research Assistant, Data capture, Data collection.

Preferred occupation

**Data capturers**

Administrative jobs

**Administrators**

Administrative jobs

**Filing clerk**

Administrative jobs

**Government jobs**

Government jobs

**Online data processor**

IT, computing jobs

Preferred work location

**Pretoria / Tshwane**

Gauteng

**Johannesburg**

Gauteng

## Contacts and general information about me

Day of birth

1985-12-14 (39 years old)

Gender

Female

Residential location

**Pretoria / Tshwane**

Gauteng

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

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## Work experience

Working period **nuo 2012.09 iki 2017.11**  
 Company name Human Sciences Research Council  
 You were working at: Government jobs  
 Occupation Data Capture  
 What you did at this job position? Capture Research questionnaires, train and supervise Data collectors,

**Education**

Educational period **nuo 2007.01 iki 2008.11**  
 Degree Certificate  
 Educational institution Tshwane North College  
 Educational qualification Senior Bookkeeping  
 I could work Bookkeeper

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Setswana	fluent	fluent	fluent
Afrikaans	basic	basic	basic
isiZulu	basic	basic	basic
Sepedi	basic	basic	basic

**Computer knowledge**

Microsoft Excel, Microsoft Word, Microsoft PowerPoint, RedCap, SPSS,

**Additional information**

Your hobbies Cooking, ready.  
 Driver licenses None  
 Salary you wish 12000 R per month  
 How much do you earn now 0.00 R per month