



# Nompumelelo Lenong

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I Nompumelelo Lenong I have 10 years experience in customer service, I am also organised,team player and a fast learner .I have the necessary skills, the qualities and the attributes to come into the role and learn the position quickly , I will therefore need little supervising and monitoring moving forward. I am the type of person who will always embrace change positively and I understand for a company to succeed it needs to continually change to meet the expectations of its customers and its clients.

Preferred occupation	Customer care agent Administrative jobs
Preferred work location	Johannesburg Gauteng

## Contacts and general information about me

Day of birth	1986-03-07 (38 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2013.04 iki 2019</b>
Company name	Multichoice Company (LTD)PTY
You were working at:	Call Centre agent
Occupation	Customer Service
What you did at this job position?	Inbound call centre

Working period **nuo 2020.09 iki 2021.08**  
 Company name JDG Group  
 You were working at: Call Centre agent  
 Occupation Customer Service  
 What you did at this job position? Logging of Complaints

**Education**

Educational period **nuo 2003.01 iki 2003.11**  
 Degree Grade 12 / Matric  
 Educational institution Morris Isaacson High school  
 Educational qualification Grade 12-Matric  
 I could work YES

Educational period **nuo 2020.01 iki 2020.11**  
 Degree Certificate  
 Educational institution IFUNDI  
 Educational qualification Certificate in Business Administartion NQLEVEL4  
 I could work YES

**Languages**

Language	Speaking level	Understanding level	Writing level
Sesotho	fluent	fluent	very good

**Computer knowledge**

Proficient in Microsft Word,Excel,PowerPoint& Email

**Conferences, seminars**

So far none

**Recommendations**

Contact person Tshepo Maketekete  
 Occupation Manager  
 Company JDG GROUP  
 Telephone number 0847209708  
 Email address TshepoMak@jdg.co.za

**Additional information**

Your hobbies I love cooking.  
 Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg  
 Driver license from 2018-04-00 (6 years)

Salary you wish	15.000.00 R per month
How much do you earn now	7500.00 R per month