



# Mxolisi Zondi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

DRIVING DEPARTMENT

CAUSE I AM FULLY FOCUSED ON MY WORK AND I AM VERY PATIENT ON THE ROAD ,I HAVE BEEN DRIVING SINCE 2013 AND I DONT HAVE EVEN A SINGLE TRAFFIC FINE BUT DRIVING TRUCKS I DON'T HAVE THAT EXPERIENCE

Preferred occupation                      Truck drivers  
Driver jobs

Preferred work location                      Upington  
Northern Cape

## Contacts and general information about me

Day of birth                                      1980-05-06 (44 years old)

Gender    Male

Residential location                              Johannesburg  
Gauteng

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2003.01 iki 2015.02**

Company name                                      CANTEEN

You were working at:                              Salesman

Occupation    ADMINISTRATION

What you did at this job position?      OFFICE ADMIN

## Education

Educational institution                              NONE

Educational qualification                              GRADE 11

I could work    AS A DRIVER AND OFFICE ADMIN

## Languages

Language	Speaking level	Understanding level	Writing level
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isiZulu

very good

good

very good

### Computer knowledge

ADMINISTRATION

TAKING OUT DAILY PATIENT FILES FOR 6 DOCTORS

FILING OF DOCUMENTS

RECEPTION

SCANNING AND LOADING DOCUMENTS

CHECKING OLD PAYMENTS ARE DONE ON THE SYSTEM

GENERAL QUERIES FOR STAFF AND DR'S REGARDING PATIENT INFORMATION

DRIVER FOR THE OFFICE

DRIVER FOR THE DR'S CHILDREN(SCHOOL,EXTRA ACTIVITIES ETC

### Conferences, seminars

NONE

### Recommendations

Contact person	Sandy Duvenhage
Occupation	MANAGER
Company	HOLLARD INSURANCE
Telephone number	0112406155
Email address	sandy@hollard.co.za

### Additional information

Your hobbies	Road Runner , Cycling , Swimming , Look after animals
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2013-00-00 (12 years)
Salary you wish	18000 R per month
How much do you earn now	9200 R per month