



Matshaba Moloji

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Admin work for junior

I am a fresher just about to complete my studies, I have a theoretical knowledge but I can hardwork for my organisation because I am a hardworker and very dedicated to my work. I am willing to put all my efforts for a good progress in an organisation

Preferred occupation	Receptionist Administrative jobs
Preferred work location	Johannesburg Gauteng
	Sedibeng Gauteng

Contacts and general information about me

Day of birth	1999-03-29 (25 years old)
Gender	Female
Residential location	Sedibeng Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2020.11 iki 2021.04
Company name	LoveLife organisation
You were working at:	Training
Occupation	Peer Educator
What you did at this job position?	Doing health talk with youth

Education

Educational period	nuo 2018.01 iki 2019.12
Educational institution	Sedibeng Tvet College
Educational qualification	Management Assistant
I could work	Admin work

Languages

Language	Speaking level	Understanding level	Writing level
Sesotho	fluent	fluent	fluent
English	very good	very good	fluent

Computer knowledge

Ms word
Excel

Recommendations

Contact person	Amanda Majola
Occupation	Groundbreaker
Company	LoveLife organisation
Telephone number	0731407162
Contact person	V.M Mosoang
Occupation	Deputy Principal
Company	Ratanda Secondary School
Telephone number	0836450743/ 0799418593
Email address	mosoangveronica@gmail.com

Additional information

Your hobbies	Cuisine and Gardening
Driver licenses	None
Salary you wish	R5000 R per month
How much do you earn now	R0.00 R per month