



Khiliyoni Mokoena

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Im passionate about my work. my line of work is all about getting the job done and not only that but putting myself in a consumer/ patient's shoes and trying to help with the best of my abilities.

Im assertive and productive.

Preferred occupation	Generals General jobs
	Receptionist Administrative jobs
Preferred work location	Mbombela / Nelspruit Mpumalanga

Contacts and general information about me

Day of birth	1997-04-23 (27 years old)
Gender	Male
Residential location	Mbombela / Nelspruit Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2017.12 iki 2019.07
Company name	Emoyeni Medical Center
You were working at:	Pharmacists
Occupation	Assistant Pharmacist
What you did at this job position?	Dispensing/ orderings medication and managing chronic medication
Working period	nuo 2020.02 iki 2020.12
Company name	LNM Autos
You were working at:	Administrators
Occupation	Adminstrator
What you did at this job position?	Invoicing, filing and claims

Education

Educational period **nuo 2012.01 iki 2017.12**
 Degree Grade 12 / Matric

Languages

Language	Speaking level	Understanding level	Writing level
SiSwati	fluent	fluent	fluent
English	fluent	fluent	fluent
Sesotho	basic	good	basic

Computer knowledge

Windows:

Software: Ms word, Excel Database, Powerpoint, Outlook,

Conferences, seminars

Educational Seminar; marketing (10/05/2019)

Recommendations

Contact person Dr MA Mazibuko
 Occupation Employer
 Company Emoyeni Medical Center
 Telephone number 073 654 9414

Contact person Ms L Mathebula
 Occupation Employer
 Company LNM Autos
 Telephone number 078 800 3608

Contact person Mr EG Mokoena
 Occupation Brother
 Company SAPPI
 Telephone number 079 436 3627

Additional information

Your hobbies Cricket Player
 Gaming
 Reading Books
 Driver licenses None
 Salary you wish 7 500 R per month