



# Kgomotso Granny Lemme

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking forward to better opportunity in job wise, I wish to work as an admin, receptionist and data capturer Or any other available job, I am computer literate, I have skills and experience I shall bring to your company and on top of that I'm still willing to learn more and to grow with the company, I've worked hard on my communication abilities and team skills, I enjoy working with people, I bet you won't regret hiring me because I have strong work ethic, I can work under a lot of pressure, fast learner. I consider myself as hard working, helpful, organised, reliable and I'm a team player.

Preferred occupation

**Data capturers**

Administrative jobs

**Miners**

Mining jobs

**Sales consultant**

Sales jobs

**Medical receptionist**

Medicine, healthcare, nursing jobs

**Receptionists**

Hotel jobs

Preferred work location

**Brits**

North West

**Mahikeng / Mafikeng**

North West

## Contacts and general information about me

Day of birth

1996-01-24 (28 years old)

Gender

Female

Residential location

**Brits**

North West

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

[Sign in](#)

## Work experience

Working period **nuo 2018.01 iki 2021.03**  
 Company name PEP STORE  
 You were working at: Cashiers  
 Occupation CASHIER  
 What you did at this job position? ANSWERING TELEPHONE WHEN MY MANAGER WAS NOT AROUND,FRONT END OPERATOR,HABDLING OF CUSTOMER TRANSACTIONS,DELIVERING GOOD SERVICE TO CUSTOMERS AND HELPING THEM TO MAKE RIGHT DECISIONS ABOUT A PRODUCT THEY WISH TO BUY.

**Education**

Educational period **nuo 2015.01 iki 2017.12**  
 Degree Grade 12 / Matric  
 Educational institution I studies at Taletso Tvet college  
 Educational qualification MARKETING MANAGEMENT N6  
 I could work As an admin clerk,Receptionist,data capturer,sales consultant or any other available job.

**Languages**

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English  | good           | good                | good          |

**Computer knowledge**

Ms Word  
 Excel  
 Power point

**Recommendations**

Contact person MOATLHODI MODISANE  
 Occupation TECHNICIAN  
 Company PAGE AUTOMATION  
 Telephone number 0613658386

Contact person BOIPELO MOSADI  
 Occupation CASHIER  
 Company PEP STORE  
 Telephone number 0768692478

**Additional information**

Your hobbies I enjoy reading news papers and doing exercise for flexibility of muscles and body.  
 Driver licenses None

Salary you wish

R9000-R11 000 R per month

How much do you earn now

R0 R per month