



Karabo Madia

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for an administration job or any job that has to do with computers hence I am very good with computers, I am a very fast learner and pays attention to details. I love being an administrator because I am highly organised. Also, I enjoy being in such an important supportive role that allows me to work with lot of people.

I also think that there is always a way to learn within this industry, which helps me feel like I am constantly developing my skill set.

Preferred occupation	Online data processor IT, computing jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1997-03-27 (27 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2021.02 iki 2021.06
Company name	Andrew Anthony primary school
You were working at:	Teachers
Occupation	Assistant teacher
What you did at this job position?	Data capturing, typing full examination papers, making printouts, screening teachers and learners then capturing Temperatures in the laptop

Education

Educational period	nuo 2018.01 iki 2020.12
Degree	Degree
Educational institution	Richfield graduate institute of technology
Educational qualification	Bachelor of science in IT

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

I excel in Microsoft word, excel and PowerPoint

Recommendations

Contact person	Lucky Chibwe
Occupation	Lab tutor
Company	Richfield
Telephone number	0843310412
Email address	info@richfield.ac.za

Additional information

Your hobbies	Community service or charity work Creative arts, including writing, music Cooking, singing Determination and commitment Patience
Driver licenses	None
Salary you wish	R10000-R14000 R per month