

## Sli Nkosi Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Looking for flexible administration field were can be able to do different work something like switchboard operator, data capture, secretary the skills I have will make my job easier since I'm good with Microsoft office Outlook, intrapersonal communication is good, ability to be creative and multitasking, working under pressure and willing to learn and understanding the working environment field so quick.

I have completed my Management Assistance at South West Guateng College interested in learning more and seeing myself be in positions of being PA for Directors, Executives officer's one day. All this will come from working hard and gaining more experience.

As I am hungry for such opportunity please give me a chance to prove myself.

Preferred occupation Secretaries

Administrative jobs

Preferred work location Johannesburg

Gauteng

## Contacts and general information about me

Day of birth 1991-09-29 (33 years old)

Gender Female

Residential location West Rand

Gauteng

Telephone number Information is available only for registered users.

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## **Additional information**

Salary you wish 9000 R per month How much do you earn now 7000 R per month