



Tando Magazi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I Tando Magazi am a holder of a Bachelor's degree of Social Science with major specialisation in Political Science and Legal studies. Throughout my academic career I gained a lot of skills in terms of managing my deadlines as my academics were mostly based on research and problem solving. Nonetheless, I also have a strong knowledge of the public services and departmental structures, policies and procedures. I am a highly skilled individual in Computer Literacy as I have done researches through Microsoft, my skills of Microsoft include the use of Excel, Word, Access, Outlook, PowerPoint, Web browser. I gained strong knowledge of the South African legal system, Family Law, Criminal Law, Delitual Law, Constitutional Law.

Last but not least, in my studies, I was also introduced to Management, where I gained the knowledge of managing my time and making sure that I am well organized at all times as well as planning. My skills, knowledge and determination would make me the best candidate for this position. I have the ability to work individually and also as a dedicated member of a technical team. I am a young enthusiastic man who enjoys challenges as I am very excited to kick start my career and grow as a person.

Thank you for taking the time to review my resume. I genuinely believe that my skills and education would make me a valuable asset to your organization. I'm particularly excited about the opportunity to equip and broaden my knowledge and how I can contribute to that effort. Please find my attached resume for further reference. I look forward to having the opportunity to discuss my application further and am available for an interview any time.

Preferred occupation

Administrators

Administrative jobs

Car drivers

Driver jobs

HR intern

Management, human resources jobs

Paralegals

Law, legal jobs

Preferred work location

East London

Eastern Cape

Umtata / Mthatha
Eastern Cape

Durban City
KwaZulu-Natal

Midlands
KwaZulu-Natal

Contacts and general information about me

Day of birth	1999-06-28 (25 years old)
Gender	Male
Residential location	Bloemfontein Free State
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Education

Educational period	nuo 2017.02 iki 2021.01
Degree	Degree
Educational institution	University Of Kwa Zulu Natal
Educational qualification	Bachelor of Social Science
Educational period	nuo 2016.01 iki 2016.11
Degree	Grade 12 / Matric
Educational institution	Mount Frere Senior Secondary School
Educational qualification	National Senior Certificate

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	fluent
isiXhosa	fluent	fluent	fluent
isiZulu	good	fluent	very good

Computer knowledge

Web browser

Adobe

**Microsoft Office
Recommendations**

Word
Contact person Mr. A Bangirana
Access
Occupation Academic Advisor
Excel
Company University of Kwa Zulu Natal
PowerPoint
Telephone number 0728921939

Contact person Dr. S Botchway
Occupation Mentor
Telephone number 0734450118

Contact person Ms B Dingiswayo
Occupation High School Teacher
Company Mount Frere Senior Secondary School
Telephone number 0768848113

Additional information

Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from 2018-06-00 (6 years)
Salary you wish 10000 R per month