

# Mayibongwe Joshua Gumede

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

I'm looking for Office management or driving related jobs. I excell on MS office, I'm a hard worker and I always go an extra mile in whatever task I have at hand. And I have six years experience of the field of administration.

Preferred occupation Administrators

Administrative jobs

Preferred work location Mbombela / Nelspruit

Mpumalanga

#### Contacts and general information about me

Day of birth 1993-04-12 (31 years old)

Gender Male

Residential location Mbombela / Nelspruit

Mpumalanga

Telephone number Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

<u>Sign in</u>

# Work experience

Working period **nuo 2015.04 iki 2021.04** 

Company name MFS Retirement Advisory Services

You were working at: Marketing assistant

Occupation Marketing Administrator

What you did at this job position? Filing, capturing, design and call center

#### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
SiSwati	fluent	fluent	fluent
isiZulu	good	good	good
Sesotho	basic	basic	basic

# **Computer knowledge**

I excell on MS office and I have experience in computer programs.

# **Additional information**

Your hobbies Reading, watching news, karate, volley ball, basket ball and

soccer

Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg

Driver license from 2013-01-00 (11 years)

Salary you wish 10000 R per month