



Joyceline Bonita Jantjies

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a administrative or managerial job that can show my for potential. I have great leadership skills, am innovative, I have good problem solving skills. I do love to learn and explore my abilities. I have a degree in Psychology and am busy obtaining my honours degree at Unisa.

Preferred occupation	Filing clerk Administrative jobs
	Claims manager Administrative jobs
Preferred work location	Kimberley Northern Cape

Contacts and general information about me

Day of birth	1972-12-31 (51 years old)
Gender	Female
Residential location	Kimberley Northern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2018.06 iki 2022
Company name	PricewaterhouseCoopers
You were working at:	Administrators
Occupation	Filing Clerk
What you did at this job position?	Record Management, relief receptioning and administration

Education

Educational period **nuo 1991.01 iki 1991.10**
 Degree Grade 12 / Matric
 Educational institution Pescodia High
 Educational qualification Matric
 I could work no

Educational period **nuo 2017.06 iki 2018.06**
 Degree Certificate
 Educational institution University of South Africa
 Educational qualification Higher Certificate in Records and Archives
 I could work PwC

Educational period **nuo 2018.07 iki 2021.10**
 Degree Degree
 Educational institution University of South Africa
 Educational qualification BA (Health and Social Science) Psychological Counseling
 I could work PwC

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

Can work on excel, word, powerpoint, windows office and Adobe.

Conferences, seminars

N/A

Recommendations

Contact person Kevan Moodley
 Occupation Partner at Pwc
 Company PricewaterhouseCoopers
 Telephone number (053)8079202
 Email address kevan.moodley@pwc.com

Additional information

Your hobbies Swimming, walking and sewing
 Driver licenses None
 Salary you wish R20 000 R per month
 How much do you earn now R8 500 R per month

