



Kelotlhoko Victoria Sehako

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm self employed (SMME) looking a job as a supplier, contractor or administrator, driver at your company. I can star immediately any job that is vacant I've got also 5 years experience in admin.

Thanking you in advance

Victoria Sehako

Preferred occupation	Builders Construction jobs
Preferred work location	Kuruman Northern Cape

Contacts and general information about me

Day of birth	1978-09-11 (46 years old)
Gender	Female
Residential location	Kuruman Northern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2007.02 iki 2011.12
Company name	KKM Consulting Engineer
You were working at:	Network administrators
Occupation	Receptionist
What you did at this job position?	Handling office in the absence of the manager
Working period	nuo 2005.01 iki 2006.07
Company name	Pan South African Language Board (PanSALB)
Occupation	Administrator
What you did at this job position?	Filling, switchboard operator, send and receiving emails

Education

Educational period	nuo 1999.01 iki 2000.12
Degree	Certificate
Educational institution	Academy of Learning, Moremogolo Campus
Educational qualification	General Secretary, Public Admin, HR
I could work	In a team, individually, flexible hours

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

Computer knowledge

Word, Excell, Pastel

Conferences, seminars

Mereka Thusa, Seda, NHBRC

Recommendations

Contact person	Boitshoko Khonkhobe
Occupation	Manager
Company	Bamothibi Mining
Telephone number	0765220118 / 0834924201
Email address	boitshoko.khonkhobe@yahoo.com

Additional information

Your hobbies	Reading and writing Watching TV
Driver license from	2004-12-00 (20 years)
Salary you wish	R25. 000 R per month
How much do you earn now	R20. 1000 R per month