



# Kelotlhoko Victoria Sehako

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm self employed (SMME) looking a job as a supplier, contractor or administrator, driver at your company. I can star immediately any job that is vacant I've got also 5 years experience in admin.

Thanking you in advance

Victoria Sehako

Preferred occupation	<b>Builders</b> Construction jobs
Preferred work location	<b>Kuruman</b> Northern Cape

## Contacts and general information about me

Day of birth	1978-09-11 (45 years old)
Gender	Female
Residential location	<b>Kuruman</b> Northern Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2007.02 iki 2011.12</b>
Company name	KKM Consulting Engineer
You were working at:	Network administrators
Occupation	Receptionist
What you did at this job position?	Handling office in the absence of the manager
Working period	<b>nuo 2005.01 iki 2006.07</b>
Company name	Pan South African Language Board (PanSALB)
Occupation	Administrator
What you did at this job position?	Filling, switchboard operator, send and receiving emails

**Education**

Educational period	<b>nuo 1999.01 iki 2000.12</b>
Degree	Certificate
Educational institution	Academy of Learning, Moremogolo Campus
Educational qualification	General Secretary, Public Admin, HR
I could work	In a team, individually, flexible hours

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	very good	very good	very good

**Computer knowledge**

Word, Excell, Pastel

**Conferences, seminars**

Mereka Thusa, Seda, NHBRC

**Recommendations**

Contact person	Boitshoko Khonkhobe
Occupation	Manager
Company	Bamothibi Mining
Telephone number	0765220118 / 0834924201
Email address	boitshoko.khonkhobe@yahoo.com

**Additional information**

Your hobbies	Reading and writing Watching TV
Driver license from	2004-12-00 (19 years)
Salary you wish	R25. 000 R per month
How much do you earn now	R20. 1000 R per month