



Hazel Mlambo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for any administrative job that will help gain experience in my field

Preferred occupation	Administrators Administrative jobs
	Receptionist Administrative jobs
Preferred work location	Mbombela / Nelspruit Mpumalanga
	Thulamela Limpopo
	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1996-04-19 (28 years old)
Gender	Female
Residential location	Kamaqhekeza Mpumalanga
Email address	<i>Information is available only for registered users.</i> Sign in

Education

Educational period	nuo 2015.02 iki 2018.11
Degree	Degree
Educational institution	University of Venda
Educational qualification	Bachelor of Administration(Public Administration)
I could work	As a Admin clerk and division Administrator

Languages

Language	Speaking level	Understanding level	Writing level
SiSwati	fluent	fluent	fluent
English	very good	very good	very good
Xitsonga	very good	very good	do not know

Afrikaans	basic	basic	do not know
Tshivenda	good	good	do not know

Computer knowledge

Concepts on informative technology
 Operating systems (file management)
 Word processing
 Spreadsheets
 Database
 Presentation
 Online essentials(information and communication)

Recommendations

Contact person	Prof Nkuna
Occupation	Lecturer
Company	University of Venda
Telephone number	081 800 1756/ 015 973 8440

Contact person	Mr J Klu
Occupation	Former Deputy Principal
Company	Mjokwane Secondary School
Telephone number	072 319 3481

Additional information

Driver licenses	None
Salary you wish	4000 R per month