

# **Andrea Lewis**

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

I am a highly motivated individual, whose exceptional eye for detail has stood me in good stead. I am a very enthusiastic and hardworking and these two assets set me well above any other normal employee in the same field.

My administration, communication, people skills and experiences will set new standards of confidence and efficiency among any organization.

Along with all the above skills there are high level of soft skills such as dedication, coolness under pressure ,attention to detail, knowledge of people as well as the ability to get the task as hand completed using all resources available maintaining the integrity of the company and employer.

Preferred occupation Administrators

Administrative jobs

Preferred work location West Coast

Western Cape

### Contacts and general information about me

Day of birth 1985-03-11 (39 years old)

Gender Female

Residential location West Coast

Western Cape

Telephone number Information is available only for registered users.

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# **Work experience**

Working period **nuo 2018.02 iki 2022.08** 

Company name Lancewood

Occupation Fmcg

What you did at this job position? Production administrator

Working period **nuo 2008.02 iki 2018.01** 

Company name Parmalat

Occupation Fmcg

What you did at this job position? Warehouse clerk

#### **Education**

Educational period **nuo 1998.01 iki 2002.11** 

Degree Grade 12 / Matric

Educational institution Rekenaarskool Boland

Educational qualification It Mous diploma

## Languages

Language Speaking level Understanding level Writing level

Afrikaans fluent fluent fluent English fluent fluent fluent

#### Recommendations

Contact person Morgan Coetzee

Occupation Production Supervisor

Company Lancewood

Telephone number 084 082 0226

Contact person Amanda Haas

Occupation Warehouse supervisor

Company Parmalat

Telephone number 0843945429

#### **Additional information**

Your hobbies • Darts and Netball

• Communicating with other people

Driver licenses B Light Vehicle ≤ 3,500kg

Driver license from 2006-09-00 (18 years)

Salary you wish 15000 R per month