



Fezekile Mhlobo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking administration jobs.

I have good communication and negotiation skills , a very well-bred discussant .I believe in self-determination and empowerment of young minds for academic excellence and outstanding personal development. Serving as a student representative in the University has taught me hard work every day to execute all the tasks entrusted to me in good faith and I have always delivered good results as a facilitator between the students and University management.

I can fluently speak isiXhosa and English good. Available and willing to relocate.

Preferred occupation Administrators
 Administrative jobs

Preferred work location Johannesburg
 Gauteng

Contacts and general information about me

Day of birth 1996-12-10 (28 years old)

Gender Male

Residential location Johannesburg
 Gauteng

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2021.06 iki 2022.01**

Company name WALTER SISULU UNIVERSITY

You were working at: Medical receptionist

Occupation Reception Assistant

What you did at this job position? Data capturer, filing, Write report

Education

Educational period **nuo 2021.01 iki 2021.12**
 Degree Honours
 Educational institution WALTER SISULU UNIVERSITY
 Educational qualification HONOURS OF BACHELOR OF ADMINISTRATION
 I could work PUBLIC AND PRIVATE MINES

Educational period **nuo 2018.01 iki 2020.12**
 Degree Degree
 Educational institution WALTER SISULU UNIVERSITY
 Educational qualification BACHELOR OF ADMINISTRATION
 I could work ADMINISTRATIVE JOBS

Educational period **nuo 2015.01 iki 2017.12**
 Degree Grade 12 / Matric
 Educational institution NOZUKO SENIOR SECONDARY SCHOOL
 Educational qualification NATIONAL SENIOR CERTIFICATE
 I could work ANY JOB

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English | fluent | fluent | fluent |
| isiZulu | fluent | fluent | fluent |
| isiXhosa | fluent | fluent | fluent |
| Setswana | basic | basic | basic |

Computer knowledge

Able to use Microsoft excel, word and Power point, outlook

Conferences, seminars

Commerce and Administration it was 2020 on 5th of August.

Recommendations

Contact person PHYLIAS PASIKA
 Occupation TEACHER
 Company DEPARTMENT OF EDUCATION
 Telephone number 078 732 4427
 Email address ayabongapasika@gmail.com

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|------------------|---|
| Contact person | Dr.T.V.Mangxa |
| Occupation | Manager@ Health Department Walter Sisulu University |
| Company | HEALTH DEPARTMENT |
| Telephone number | 047 502 2254/ 066 513 1010 |
| Email address | tmangxa@wsu.ac.za |

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|------------------|-----------------------------------|
| Contact person | Prof.S.Balkaran |
| Occupation | Lecturer@Walter Sisulu University |
| Company | WALTER SISULU UNIVERSITY |
| Telephone number | 071 128 2104 |
| Email address | sbalkaran@wsu.ac.za |

Additional information

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|--------------------------|--|
| Your hobbies | Cooking, Soccer and Administrative books |
| Driver licenses | None |
| Salary you wish | R18 000 R per month |
| How much do you earn now | R0.00 R per month |