

# Marcellah Nyaga

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Anyone can become a teacher, but it takes a lot of effort and time to train yourself to be more than just a teacher. I am confident that I am the right choice to be hired as a teacher at your school because I have an inherent ability to reach out to students. They respond well to me. Apart from the subject matter, I provide my students with advice and mentoring, which makes it easy for them to connect with me. A good teacher-student connection is a beautiful thing that resulted in good grades for my students.

"Well, I have all of the skills and experience that you're looking for and I'm confident that I would be a superstar in business management role. It's not just my background leading successful projects for top companies or my people skills, which have helped me develop great relationships senior managers . But

Preferred work location Bloemfontein

Free State

## Contacts and general information about me

Day of birth 1984-04-22 (40 years old)

Gender Female

Residential location Bloemfontein

Free State

**Telephone number** Information is available only for registered users.

Sign in

<u>Sign in</u>

## Work experience

Working period nuo 2023.01 iki 2023.12

Company name University of the free state

You were working at: Teachers

Occupation Research assistant

What you did at this job position? Providing administrative support to the line manager/Head of

Department || Keeping an organized file system • Handling of general enquiries || Meeting administration • Assist the HOD with anything she might request and help their research progress. • Gathering accurate, credible information on a subject and summarizing their findings to support the HOD in academic fields. • Compile Agendas and Minutes for meetings.

Working period nuo 2020.01 iki 2020.12

Company name University of the free state

You were working at: Team leader

Occupation student assistant

What you did at this job position? Administration • Facilitate scholarships. • Events planning •

Portfolio coordinator: Assisting in outgoing mobility and partnership portfolio. • Co-organizer of colloquium in

international office 2021 • Author of international travel policy

for the University of the Free State with the help of

International Office 2021

#### **Education**

Educational period nuo 2017.02 iki 2017.12

Degree Certificate

Educational institution university of the free stdate

Educational qualification Higher certificate in Business administration

I could work in the government sector

Educational period nuo 2018.02 iki 2020.12

Degree Degree

Educational institution university of the free state

Educational qualification degree in Social sciences majoring in business management

and political sciences

I could work Business manager

Educational period **nuo 2021.02 iki 2021.12** 

Degree Honours

Educational institution university of the free state

Educational qualification honours degree in Business Management

I could work Manager

### Languages

Language Speaking level Understanding level Writing level

English fluent fluent fluent

## **Additional information**

Driver licensesB Light Vehicle ≤ 3,500kgDriver license from2002-03-00 (22 years)Salary you wish15000 R per monthHow much do you earn now10000 R per month