



Nompumelelo Portia Ndwandwe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

As a graduand at SMU during my weekly laboratory work I had the opportunity to learn skills, such as problem-solving skills, basic computer skills and team-work skills and during the months I was an employee at Wimpy, I also acquired communication and time-management skills through my daily interaction with customers and my colleagues. Apart from my experience I have also taken short courses for data entry and proofreading/editing. I can apply the same skills to excel in both practical and written work.

I am confident that with my dedication and skills I will be able to help the organization grow and prosper even within tight deadlines. If I were to work at this organization I would enjoy expanding my skills and experiences too.

I am looking forward to learn about your company and develop my skills further.

Thank you for your time and opportunity.

I look forward to hearing from you soon.

Preferred occupation	Pharmacy Dispensary Assistant Medicine, healthcare, nursing jobs
Preferred work location	Johannesburg Gauteng
	Pretoria / Tshwane Gauteng
	Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	1998-02-13 (26 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2017.03 iki 2017.12
Company name	Wimpy
You were working at:	Waiters, waitresses
Occupation	Waitress
What you did at this job position?	I served food to customers

Education

Educational period	nuo 2019.01 iki 2021.12
Degree	Degree
Educational institution	Sefako Makgatho Health Sciences University
Educational qualification	BSc(physical sciences)
I could work	Laboratory assistant

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	very good
English	fluent	fluent	fluent

Computer knowledge

I have basic computer skills, this includes but not limited to productivity software(data entry, presentation software, digital calendar and email management), operating system(windows, Mac) and communication software.

Recommendations

Contact person	Ntombi
Occupation	Manager
Company	Wimpy
Telephone number	0118120424

Additional information

Your hobbies	Writing Reading Yoga and exercise
Driver licenses	None
Salary you wish	R5000 R per month