



# Matshona Rabbie Mogale

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Driver

Because iam good worker and iam willing to learn more

Iam good driver and following road rules

Iam a good candidate because iam a fast learner

Preferred occupation                      Car drivers  
Driver jobs

Preferred work location                      Pretoria / Tshwane  
Gauteng

## Contacts and general information about me

Day of birth                                      1993-12-13 (30 years old)

Gender    Male

Residential location                              Sedibeng  
Gauteng

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period                                      **nuo 2020.08 iki 2021.09**

Company name                                      Moitec spares and towing track

You were working at:                              Managers

Occupation    Sales manager

What you did at this job position?      • Handle counter Sales. • Receive and fill telephone orders for parts • Fill customer orders from stock and place orders when requested items are out of stock. • Processing and follow up on back orders and communicate delivery dates to customers. • Assist with stock takes and stock balancing. • Locate and label parts and maintain inventory of stock. • Assist with filing of invoices, job cards. • Processing and follow up on outsourced repairs. • Preparing stock order list • Placing orders and price listing

## Education

Degree	Grade 12 / Matric
Educational institution	Makgwahleng secondary school
Educational qualification	Matric
I could work	As driver / office administration

### Languages

Language	Speaking level	Understanding level	Writing level
Sepedi	very good	very good	very good
English	fluent	very good	good
isiZulu	basic	basic	basic

### Computer knowledge

Management Assistant N4

Communication, office practice, Computer practice and intro Information practice

### Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2019-01-00 (5 years)
Salary you wish	R5000 R per month
How much do you earn now	R3500 R per month