



Nombuso Veronica Kabini

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for administrative jobs particularly office clerk and office assistant . I'm a very passionate and hardworking individual, I know how to be a team player and work with other people to achieve a common goal and also one of my strong points is that I'm a perfectionist, very good at organizing anything I am working on with effort and persistence.

Preferred occupation	Filing clerk Administrative jobs
	Estate manager Administrative jobs
	Receptionist Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng
	Potchefstroom North West

Contacts and general information about me

Gender	Female
Residential location	Potchefstroom North West
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2018.01 iki 2018.06
Company name	excel boutique
You were working at:	Sales person
Occupation	sales assistant
What you did at this job position?	helping customer with purchases, cleaning, working at the till

Education

Educational period **nuo 2018.06 iki 2018.11**
 Degree Certificate
 Educational institution Boston City Campus
 Educational qualification Office Assistant
 I could work as an office assistant, receptionist and clerk

Educational period **nuo 2019.01 iki 2021.11**
 Degree Degree
 Educational institution North West University
 Educational qualification Bachelor of Arts with Psychology and Tourism Management
 I could work in a health and tourism industry

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	good	very good	good
isiNdebele	fluent	fluent	fluent

Computer knowledge

I'M computer literate Microsoft office office (excel, word, PowerPoint, outlook,

Recommendations

Contact person thokozile bhila
 Occupation sales assistant
 Company excel boutique
 Email address thokozilebhila1@gmail.com

Additional information

Your hobbies travelling, spending time with family and friends and open to anything spontaneous and adventurous
 Salary you wish 8000-10 000 but flexible R per month