



Venolia Rapolai

Curriculum Vitae (CV)

What job i'm looking for? My positive points

My background includes serving as a customer service associate within both call-center and retail environments.

Previously, I worked within two high-volume customer-support call centers for a major telecommunications network and an online shopping company based in the UK . In these positions, I demonstrated the ability to resolve a variety of issues and complaints (such as billing disputes, service interruptions or cutoffs, repair technician delays/no-shows and equipment malfunctions). I consistently met my call-volume goals, handling an average of 56 to 60 calls per day.

In addition i was a dental Receptionist(customer service) at Medicross Edenvale, at which later transferred to Netcare Montana Hospital as its the current position.

I also bring to the table strong computer proficiencies in SAP, MS Word, MS Excel,ME+,Billing and CRM database applications and connect. Please see the accompanying resume for details of my experience and education.

I am confident that I can offer you the customer service, communication and problem-solving skills you are seeking. Feel free to call me at 0810674606 / 078 586 2471 (cell) / venolia.rapolai@gmail.com to arrange an interview. Thank you for your time—I look forward to learning more about this opportunity

Preferred occupation

Data capturers
Administrative jobs

Front Desk Agent
Administrative jobs

Secretaries
Administrative jobs

Filing clerk
Administrative jobs

Receptionist
Administrative jobs

Preferred work location Mpumalanga

Contacts and general information about me

Day of birth 1993-01-02 (31 years old)

Gender Female

Residential location Mpumalanga

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
[Sign in](#)

Additional information

Salary you wish 14000 R per month

How much do you earn now 10000 R per month