



# Lesedi Botsima

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Answering calls, welcoming clients & Typing

Preferred occupation                      Receptionist  
Administrative jobs

Preferred work location                      Northern Cape

## Contacts and general information about me

Day of birth                                      2002-03-30 (22 years old)

Gender    Female

Residential location                              Kuruman  
Northern Cape

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2021.11 iki 2022.03**

Company name                                      Vlakfontein primary school

You were working at:                              Generals

Occupation    Ict assistant

What you did at this job position?      Typing,printing,and doing copies

## Education

Educational period                                      **nuo 2008.01 iki 2019.12**

Degree    Grade 12 / Matric

Educational institution                              Prestige business college

Educational qualification                              Computer skills and internet training

I could work    Typing, answering, making copies

## Languages

Language	Speaking level	Understanding level	Writing level
Setswana	fluent	do not know	good

English	good	good	good
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### Computer knowledge

Ms word,Excel,powerpoint

### Recommendations

Contact person	0653663412
Occupation	Receptionist
Email address	botsilesedi84@gmail.com

### Additional information

Salary you wish	8000-15000 R per month
How much do you earn now	36003 R per month