



Nomsa Nhlapo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Extremely organized clerical administrator looking to fulfill the duties of an office manager for a prestigious company. Can provide a professional atmosphere to any office

Preferred occupation	Filing clerk Administrative jobs
	Data capturers Administrative jobs
Preferred work location	Sedibeng Gauteng

Contacts and general information about me

Day of birth	1994-11-11 (30 years old)
Gender	Female
Residential location	Balfour Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2017.10 iki 2022.01
Company name	Ilangabi
You were working at:	Filing clerk

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
isiZulu	very good	very good	very good

Computer knowledge

Email etiquette

Excel

MS word

Recommendations

Power point

Contact person

Stefan

Occupation

Supervisor

Company

Ilangabi

Telephone number

0834759185

Additional information

Your hobbies

Reading and swimming

Driver licenses

None

Salary you wish

9000 R per month

How much do you earn now

8000 R per month