



Siyanda Mokheseng

Curriculum Vitae (CV)

What job i'm looking for? My positive points

To secure a career in reputed organisation which appreciates professional approach and hard work. where's i can utilise my knowledge and various skills in contributing towards fulfilling the organisation growth objectives and develop my career and excel in the related field

Preferred occupation	Administrators Administrative jobs
	Secretaries Administrative jobs
	Personal assistant Administrative jobs
	Filing clerk Administrative jobs
	Data capturers Administrative jobs
	Generals General jobs
	Sales person Sales jobs
	Learnership Other jobs
Preferred work location	Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	1993-07-12 (31 years old)
Gender	Male
Residential location	kokstad KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period **nuo 2013.05 iki 2015.05**
 Company name MOLEFE CONSTRUCTIONS
 You were working at: Supervisor
 Occupation SUPERVISOR

Working period **nuo 2020.09 iki 2022.03**
 Company name DEPARTMENT OF EDUCATION
 You were working at: Administrators
 Occupation ADMIN CLERK
 What you did at this job position? APPOINTED AS THE SECRETARY OF QOUTATION SPECIFICATION COMMITTE

Education

Educational period **nuo 2016.01 iki 2017.07**
 Degree Certificate
 Educational institution ESAYIDI TVET COLLAGE
 Educational qualification BUSINESS MANAGEMENT N6
 I could work YES.

Educational period **nuo 2008.01 iki 2012.12**
 Degree Grade 12 / Matric
 Educational institution CARL MALCOMESS HIGH
 Educational qualification GRADE 12
 I could work YES

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiXhosa	fluent	fluent	fluent
Sesotho	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent

Computer knowledge

*email platform

*micro softword

Recommendations

*excel

Contact person Z.P NKOSI

*powerpoint

Occupation DD : FINANCE

*outlook

Company DEPARTMENT OF EDUCATION

*internet access

Telephone number 0672279320

*hardcat: assets management system

Email address nkosize2@gmail.com

*basic accounting system BAS

Additional information

Driver licenses None

Salary you wish 5000.00 R per month

How much do you earn now 10000.00 R per month