



Makoena Michael Semanya

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for Administrative clerk jobs, such as Data captures, Debtors clerk, Creditors clerk. I have a drive to excellence as i am an achievement oriented and subsequently job motivated. I am persistent at completing tasks and also engage in healthy competition while taking reasonable and calculated risk. I possess an analytical ability in anticipating problems, opportunities and the needs of my surroundings.

I had gained practical experiences in Data capturing, Cashier and Supply Chain Management which i got from Pick n pay (Matoks), Protea Hotel (The Ranch) and Limpopo Economic Development, Environment and Tourism respectively.

My communication skills, both oral and written are exceptional, also my Accounting skills and computer illiteracy (Microsoft office). I enjoy taking initiative and encourage other people to participate in activities.

Preferred occupation	Data capturers Administrative jobs
Preferred work location	Polokwane / Pietersburg Limpopo

Contacts and general information about me

Day of birth	1981-10-12 (43 years old)
Gender	Male
Residential location	Polokwane / Pietersburg Limpopo
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	R5000 R per month
How much do you earn now	N/A R per month