



# Nomthandazo Zuma

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Typing and printing, photocopying, data capture.

Preferred occupation Administrators  
Administrative jobs

Preferred work location Pretoria / Tshwane  
Gauteng

## Contacts and general information about me

Day of birth 1985-03-09 (39 years old)

Gender Female

Residential location Pretoria / Tshwane  
Gauteng

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
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## Work experience

Working period **nuo 2020.12 iki 2021.03**

Company name Ekujabuleni primary school

You were working at: Receptionists

Occupation Admin assistant

What you did at this job position? Typing and printing, data capture, photocopying

Working period **nuo 2019.01 iki 2020.11**

Company name Mankonjane primary school

You were working at: Receptionists

Occupation Admin assistant

What you did at this job position? Typing and printing, photocopying, children registration, marks capturing.

## Education

Educational period	<b>nuo 2017.06 iki 2018.12</b>
Degree	Certificate
Educational institution	Mnambithi tvet college
Educational qualification	Management assistant n6
I could work	Admin assistant

### Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	very good
isiZulu	very good	very good	very good

### Recommendations

Contact person	Mem Ushe
Occupation	School clerk
Company	Ekujabuleni primary school
Telephone number	0733683049/0317071700
Email address	Ekjprimary@gmail.com

### Additional information

Your hobbies	Typing and photocopying
Driver licenses	None
Salary you wish	6000 R per month
How much do you earn now	3000 R per month