



Nonkosi Mbombo

Curriculum Vitae (CV)

What job i'm looking for? My positive points			
Administration clerks jobs			
Debtors clerks			
Customer service			
Accounts administrators jobs			
Contact Centre Jobs			
Preferred occupation	Debtors clerk Administrative jobs		
Preferred work location	Cape Town Western Cape		
Contacts and general information about me			
Day of birth	1992-05-11 (32 years old)		
Gender	Female		
Residential location	Cape Town Western Cape		
Telephone number	Information is available only for registered users. <mark>Sign in</mark>		
Email address	Information is available only for registered users. <mark>Sign in</mark>		
Work experience			
Working period	nuo 2018.01 iki 2018.12		
Company name	College of Cape Town Internship		
You were working at:	Debotors clerk		
Occupation	Debtors Clerk		
What you did at this job position?	Making payments arrangement for students fees, Resolving queries regarding fees and payments, doing journals debit and credit notes, Emailing statements, Invoices,		
Education			

Educational period	nuo 2013.01 iki 2015.12
Degree	Grade 12 / Matric
Educational institution	Northlink College
Educational qualification	National Certificate Vocational Level 4
I could work	Matric equivalent
Educational period	nuo 2016.01 iki 2017.12
Educational period Degree	nuo 2016.01 iki 2017.12 Certificate
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Degree	Certificate

Languages			
Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

Advanced in all microsoft Windows

Internet explorer

Driver license from

Outlook

Access

Mailings

Recommendations	
Contact person	Mrs Wilhelmina Fredericks
Occupation	Supervisor
Company	College of Cape Town
Telephone number	0214046700
Email address	Wfredericks@cct.edu.za
Contact person	Miss Michelle Makalima
Occupation	Team leader
Company	Capfin Pty Ltd
Telephone number	076 2897655
Email address	MichelleM@capfin.co.za
Additional information	
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg

2021-07-00 (3 years)

Salary you wish How much do you earn now 12000 R per month 8500 R per month