



# Nobuhle Khumalo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Im looking for receptionist job or office admin or can be a personal assistance,im very eager to learn, enthusiastic,passionate,self driven and self motivated, aslo a hard worker and a team player.so im looking for an organation to work for, seeking for a challanging oppotunity where i can fully use of my skills for the benefits of the organisation. as a have skills my skills are microsoft word,excel,powerpoint,email and internet,able to organise worksheet,and able to work indipendantly.

Preferred occupation	Generals General jobs
Preferred work location	Mpumalanga

## Contacts and general information about me

Day of birth	1994-10-04 (30 years old)
Gender	Male
Residential location	Kriel Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2020.06 iki 2021.06</b>
Company name	Rise fm community redio station
Occupation	presenter
What you did at this job position?	Radio presenter
Working period	<b>nuo 2019.05 iki 2020.04</b>
Company name	forest logde
Occupation	chef
What you did at this job position?	front chef

## Education

Educational period                   **nuo 2010.02 iki 2016.11**  
 Degree                                   Grade 12 / Matric  
 Educational institution               silethukanya high school  
 Educational qualification            grade 12

Educational period                   **nuo 2021.01 iki 2021.05**  
 Degree                                   Certificate  
 Educational institution               Inqolobane computy training  
 Educational qualification            Computer literacy

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
isiZulu	fluent	fluent	fluent
English	fluent	good	very good
isiXhosa	basic	basic	basic
Sesotho	good	good	basic

**Computer knowledge**

microsoft word,exel,powerpoint,email,internet,and able to organise work sheet and spreadsheet.

**Recommendations**

Contact person                        mr Cebolenkosi Zikhali  
 Occupation                             Tutor  
 Company                                 Inqolobane Computer traning  
 Telephone number                    0825486322

**Additional information**

Your hobbies                           writing, cooking, reading books and contributing to a community gatherings.  
 Driver licenses                         None  
 Salary you wish                        R11000 R per month  
 How much do you earn now         R0 R per month