



# Joseph Motlhatlhedhi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I hereby apply for the above position as advertised.

I'm currently unemployed and worked as store clerk from 2013-2019, my responsibilities were as follow:

- \*Stock Control which involves Receiving, issuing, counting and generating purchase orders
- \*Ensure warehouse is packed accordingly and controlled according to the policy and procedure
- \*System Maintenance (Item code, Par levels & Stock Movement)
- \*Follow up on Deliveries and ensure all invoice are send to finance
- \* Generate Stock report and send to finance
- \*Ensure health and safety procedures are followed

Preferred occupation                      Administrators  
   Administrative jobs

Preferred work location                      West Rand  
   Gauteng

## Contacts and general information about me

Day of birth                                      1980-03-26 (44 years old)

Gender    Male

Residential location                              West Rand  
   Gauteng

Telephone number                              *Information is available only for registered users.*  
   [Sign in](#)

Email address                                      *Information is available only for registered users.*  
   [Sign in](#)

## Additional information

Salary you wish                                      R15000 R per month

How much do you earn now                      R0000 R per month