



# Ntombikhona Sebenzile Sibiya

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I ntombikhona sebenzile sibiya, a qualified electrician (artisan) , I'm looking for a job under electrical/their assistant I don't mind because I like to learn more other vacancies under team because I'm a flexible hard working women because my job is always my priority . I would like to be one of your employee to your organisation as I believe that I'm your best candidate as I've been working so hard to my previous training Installing, repairing , and maintaining various electrical wiring systems and equipments.Use of measuring equipment and hand tools such as conduit benders, screwdrivers, pliers, knives, hacksaws, and wire strippers. Trench digging, underground PVC install, and wire pulling was also part of my work . Working to your organisation will also giving me a big opportunity to further more technical experience & by giving me that , I will make sure that I perform my duties by working hard, night shift as well if possible. working with a team is Giving me the opportunity to present my duties incorporated with others, I will perform my duties with perseverance, dedication and loyalty. It my aim to make and be part of a successful team that is directly involved in making your organization a success, as I believe I have a role to play in making things a success.i look forward regarding your response. I also have no doubt that I can do or work hard at any task that I will be given.

Preferred occupation                      Mining jobs

## Contacts and general information about me

Day of birth	1991-07-24 (32 years old)
Gender	Female
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period **nuo 2020.12 iki 2022.04**  
Company name Dynastic electrical  
You were working at: Electricians  
Occupation Electrical engineering apprenticeship  
What you did at this job position? Build & install equipment, repair damaged equipment and repair electrical systems in industrial, commercial and domestic environments.maintain various electrical wiring systems and equipment. Define customer needs and requirements Prepare and clean work areas. Carry and deliver materials. Use measuring equipment and hand tools to perform conduit work. Assemble, install, test, and maintain electrical or electronic wiring, equipment, appliances, apparatus, and fixtures, using hand tools and power tools. Installs and repairs electrical wiring, systems, and fixtures in buildings. Installs conduits and pipes to house electrical wires and cables. Ensures piping complies with electrical codes. Installs circuit breakers and other electrical hardware and connects wiring to them. It Reading technical drawings Inspect & testing

Working period **nuo 2018.07 iki 2019.07**  
Company name City power  
You were working at: Call Centre agent  
Occupation Call centre  
What you did at this job position? Take customer calls and provide accurate, satisfactory answers to their queries and concerns - escalation of queries to relevant department - Do a review /follow up customer providing updates and information about billing statements account. - Collaborate with other call center professionals to improve customer service -Help to train new employees and inform them about the company's customer management duties - capturing meter readings/data of the customers - Log Queries/calls by capturing data & issue reference number to the customerAnalyze the Queries, do the call, Scrutiny and advice the customer Provide required information to customer Give customer status of the Queries,emailing, scan, filling ,internet.

Company name Rhino cash and carry store

You were working at: Cashiers

Occupation Issue change, refund, count money in cash drawers at the beginning & end

What you did at this job position? Issue change, receipts, refunds, or tickets. Redeem stamps and coupons. Count money in cash drawers at the beginning and end of shifts to ensure that amounts are correct and that there is adequate change. Make sales referrals, cross-sell products, and introduce new ones. Provides a positive customer experience with fair, friendly, and courteous service. Registers sales on a cash register by scanning items, itemizing and totaling customers' purchases. Resolves customer issues and answers questions. Bags purchases if needed. Processes return transactions. Itemizes and totals purchases by recording prices, departments, taxable and nontaxable items; and operating a cash register. Enters price changes by referring to price sheets and special sale bulletins. Discounts purchases by redeeming coupons. Collects payments by accepting cash, check, or charge payments from customers and makes change for cash customers.

### Education

Educational period **nuo 2016.08 iki 2016.04**

Degree Certificate

Educational institution Ekurhuleni tvet college

Educational qualification Nated certificate of electrical (N2-N5)

I could work Yes

Educational period **nuo 2020.12 iki 2022.04**

Degree Certificate

Educational institution Protech training centre

Educational qualification Red seal (trade certificate)

I could work Yes

Educational period **nuo 2013.01 iki 2015.12**

Degree Grade 12 / Matric

Educational institution Umfolozi tvet college

Educational qualification NC(V) levels certificate

I could work Yes

Educational period **nuo 2005.01 iki 2009.12**

Degree Grade 12 / Matric

Educational institution Silethukukhanya high school

Educational qualification National senior certificate

I could work Yes

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	good	good	good
isiZulu	fluent	fluent	fluent
isiXhosa	good	good	good
SiSwati	good	basic	basic

**Computer knowledge**

Trying skill

Emailing, internet

Microsoft office, outlook,, Excel, power point

**Additional information**

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2019-08-00 (4 years)
Salary you wish	10000 R per month
How much do you earn now	4000 R per month