



# Funiwe Tekana

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm a fast learner and hubbly clean person hard working looking for a permanent or temporary job Shop Assistance, Cashier, Sales Repeptive, Junior Receptionist or Call Center with a basic salary willing to start immediately. Willing to travel within Pretoria and Cenutrion. Thank you.

Preferred occupation

Shop assistants

Retail, store jobs

Sales representative

Sales jobs

Customer care agent

Administrative jobs

Receptionists

Hotel jobs

Part time jobs

Part time, weekend jobs

Marketing agent

Ads, marketing jobs

Waiters, waitresses

Restaurant, bar service jobs

Medical receptionist

Medicine, healthcare, nursing jobs

Preferred work location

Pretoria / Tshwane

Gauteng

## Contacts and general information about me

Day of birth

1995-05-18 (29 years old)

Gender

Female

Residential location

Pretoria / Tshwane

Gauteng

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

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## Work experience

Working period **nuo 2020.12 iki 2020.12**

Company name J Maphoso INC Speech\_audiologist

You were working at: Receptionists

What you did at this job position? Scheduling Appointments, Answering phone call and relaying to messages,responding to customer inquiries. Fax,mail or email evaluation reports and therapy physicians. Assistant with record keeping internal meetings and maintaining office equipment eg copiers , fax machine and scanner.

**Languages**

Language	Speaking level	Understanding level	Writing level
English	good	good	good
Afrikaans	good	good	basic
isiXhosa	good	good	basic
Sesotho	good	good	basic

**Recommendations**

Contact person Albert Pitiri

Occupation Receptionist

Company J Maphoso INC Speech\_audio

Telephone number 081 752 9428

Email address Speech\_audio@yahoo.com

  

Contact person Joseph Maphoso

Occupation Doctor

Company J Maphoso INC Speech\_audio

Telephone number 072 443 5454

**Additional information**

Driver licenses None

Salary you wish 6000 R per month

How much do you earn now 0.00 R per month