



# Khensani Huvo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am currently interested in learnerships and internships of any type, I am very keen to get a position that is more stimulating and challenging, which will give me the necessary kick start towards my career. I am looking for the opportunity to explore the knowledge and skill I have acquired throughout my studies so far.

I have good understanding ability and I am also good at adapting to various environments, I find it easy to work with others although I can work alone. I can work under pressure, I am good at following instructions and I am willing to learn more.

Preferred occupation	<b>Jobs for students</b> Student jobs
	<b>Bookkeeper</b> Administrative jobs
	<b>Filing clerk</b> Administrative jobs
	<b>Secretaries</b> Administrative jobs
Preferred work location	<b>Pretoria / Tshwane</b> Gauteng

## Contacts and general information about me

Day of birth	1999-04-27 (25 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Education

Educational period                   **nuo 2012.01 iki 2016.12**  
 Degree                                   Grade 12 / Matric  
 Educational institution               Edward Phatudi Comprehensive School  
 Educational qualification           Commerce stream  
 I could work                           Learnerships or internships

Educational period                   **nuo 2018.02 iki 2022.08**  
 Degree                                   Degree  
 Educational institution               University of South Africa  
 Educational qualification           Bachelor Degree in Public Administration and Communication facilitation  
 I could work                           Administration or Communication field

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Xitsonga	very good	fluent	good
isiZulu	very good	fluent	basic
Sesotho	very good	fluent	basic
SiSwati	good	very good	do not know

**Computer knowledge**

Microsoft Word  
 Microsoft Excel  
 Microsoft PowerPoint  
 Internet  
 Email

**Recommendations**

Contact person                       Dorah Kgomole  
 Occupation                           Academic mentor  
 Telephone number                   0760418695  
 Email address                       dkgomole95@gmail.com

**Additional information**

Your hobbies                         Staying Informed  
   Learning a new language  
   Reading novels  
   Sightseeing  
   Making a better society  
   Going for walks  
 Driver licenses                       None

Salary you wish

5000 R per month