



Khuliso Ranwedzi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I have a National Diploma in Human Resource Development from the Vaal University of Technology. I have 6+ years' experience in different Admin related positions. I am a hard worker, self-motivated, goal-oriented individual who is always looking for a challenge to enhance my skills and knowledge, I like to interact with people and adapt easily to different kinds of industry settings. My interpersonal skills have allowed me to work with teams with exceptional performance and am someone who goes beyond role requirements and aims for high performance.

As per my professional summary, my qualities and experience make me highly suitable for the role. I am highly regarded for Accuracy and attention to detail, Analytical skills, and I can work under pressure. I am proficient and intermediate in computer literacy (Microsoft office suite applications, including Word, Excel, PowerPoint and Outlook .

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| Preferred occupation | Production coordinator Administrative jobs |
| | Medical receptionist Medicine, healthcare, nursing jobs |
| Preferred work location | Pretoria / Tshwane Gauteng |

Contacts and general information about me

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|----------------------|---|
| Day of birth | 1986-04-02 (38 years old) |
| Gender | Male |
| Residential location | Pretoria / Tshwane Gauteng |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Additional information

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|--------------------------|-------------------|
| Salary you wish | 11000 R per month |
| How much do you earn now | 10000 R per month |