



Roneldi Smit

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for an administrative job.

I am currently working in sales and worked as a Senior Cabin Crew member for 12 years.

I am extremely client orientated. Have great people skills. I know how to work under pressure, and am a very hard worker. I place clients needs first. I have computer knowledge and know how to lead a team.

I am a great team player.

I am a fast learner and do every task given to me to the best of my ability and take great pride in what I do.

Preferred occupation Administrators
 Administrative jobs

Preferred work location Mtunzini
 KwaZulu-Natal

Contacts and general information about me

Day of birth 1985-06-18 (39 years old)

Gender Female

Residential location Mtunzini
 KwaZulu-Natal

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2021.01 iki 2022.08**

Company name Davron Equipment

You were working at: Other jobs

Occupation Internal Sales

What you did at this job position? Quotations, Liason with clients, Admin

Working period **nuo 2006.09 iki 2020.03**
 Company name South African Express Airways
 You were working at: Other jobs
 Occupation Senior Cabin Crew member
 What you did at this job position? Manage the cabin in the aircraft, sales, customer service

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

Pastel Accounting
 MS Word
 MS Excel
 Outlook

Conferences, seminars

Incoterms Training
 Customer Service Training
 Fire Fighting Training
 CRM Training
 First Aid Training

Recommendations

Contact person	Tebogo Moeng
Occupation	Cabin Crew Manager
Company	South African Express Airways
Telephone number	0837743256
Contact person	Dave Wicks
Occupation	Sales Manager
Company	Davron Equipment
Telephone number	0837839334
Email address	dave@davron.co.za

Additional information

Your hobbies Reading
 Mosaic
 Knitting
 Listening to music
 Playing piano

Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2003-08-00 (20 years)
Salary you wish	R20000 R per month
How much do you earn now	R16000 R per month