



Pearl Matsane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for any kind of job that is available be general work or administrative work I can handle. My positive point is I can do anything if I put my mind on it.

Preferred occupation	Receptionist Administrative jobs
Preferred work location	Mbombela / Nelspruit Mpumalanga

Contacts and general information about me

Day of birth	1997-10-18 (27 years old)
Gender	Female
Residential location	Hazyview Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2021.10 iki 2022.09
Company name	Motseleng Senior Primary school
You were working at:	Receptionist
Occupation	Education assistant
What you did at this job position?	Filling documents

Education

Educational period	nuo 2016.06 iki 2018.12
Degree	Certificate
Educational institution	Brooklyn city college
Educational qualification	Management assistant
I could work	Yes

Languages

Language	Speaking level	Understanding level	Writing level
----------	----------------	---------------------	---------------

English

very good

very good

very good

Computer knowledge

Ms word, Ms powerpoint, Ms Excel, Ms access, Information processing, office practice

Recommendations

Contact person	Thulani msibi
Occupation	IT Specialist
Company	Altron
Telephone number	067 267 1494

Additional information

Your hobbies	Community work Library assistance Cooking Reading
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2017-10-00 (7 years)
Salary you wish	R 7000 R per month
How much do you earn now	R 00.0 R per month