



Mzothando Mbekeni

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am Mzothando Mbekeni and I am writing to express myself.

I am the ideal candidate for any Sales and Administration positions because I have the right skills and attitude to perform the job exceptionally well. I am very organised and results driven. I'm passionate about client service. I am a strategic thinker, good planner, and problem solver. I always invest my absolute best in everything I do to achieve great results. I will use all my skills, knowledge and experience to conquer all the challenges that will be allocated to me to make sure that the company achieves its objectives and goals.

I seek an environment in which I can add value, learn, and continue to improve. My attached CV will provide greater details as required and I hope it meets your considerations. I hope to hear from you soon.

Preferred occupation	Administrators Administrative jobs
	Marketing consultant Ads, marketing jobs
	Sales representative Sales jobs
Preferred work location	East London Eastern Cape

Contacts and general information about me

Gender	Male
Residential location	East London Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period **nuo 2019.01 iki 2021.01**
 Company name SAFA Amathole
 You were working at: Promoters
 Occupation Administrator
 What you did at this job position? Answer phone calls and respond to Emails • Assisting in manage departmental budget • Order sporting and office equipment as needed • Schedule fixtures time • Plan fundraisers • Organize sporting event such as tournaments

Working period **nuo 2020.12 iki 2021.04**
 Company name Net1 Financial Services
 You were working at: Banking
 Occupation Representative
 What you did at this job position? Persuade customers to activate EasyPay Card and use Greendrod Bank as their chosen Bank • Create persuasive arguments to sell products and services to customers • Create cost-benefit analyses of customers • Maintain positive relationship with customers • Regularly reach out potential customers • Take care of customer complaints quickly and efficiently

Education

Educational period **nuo 2012.01 iki 2012**
 Degree Grade 12 / Matric
 Educational institution Masixole High School
 Educational qualification Matric/ Grade 12
 I could work Anywhere, where am need

Educational period **nuo 2015.02 iki 2017.12**
 Degree Diploma
 Educational institution Walter Sisulu University
 Educational qualification National Diploma Sport Management
 I could work In Sport related work

Educational period **nuo 2018.02 iki 2018.12**
 Degree Degree
 Educational institution Walter Sisulu University
 Educational qualification B Tech Marketing
 I could work Marketing related work

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	fluent

isiXhosa

fluent

fluent

fluent

Computer knowledge

Microsoft office

Recommendations

Contact person Sinethemba Nzanze

Occupation Representative

Company Ne1 Financial

Telephone number 061 223 6289

Contact person Siyabulela Manqunyana

Occupation Administration

Company SAFA Amathole

Telephone number +27 83 500 7824

Additional information

Your hobbies Playing and watching sports. Listening to music and preset and organization tournaments

Driver licenses None

Salary you wish +- R6000 R per month

How much do you earn now 5000 R per month