



# Sisipho Judy Ndongeni

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

A hard working female that is self motivated, well organised, focused person and a dreamer that performs well under pressure.

I enjoy and accept responsibilities and challenges.

I am honest, dedicated person that is able to function independently.

I really enjoy being part of the team and work well under supervision.

I have skills under Data capture and Material Tester.

Preferred occupation	<b>HR intern</b> Management, human resources jobs
	<b>Data capturers</b> Administrative jobs
	<b>Lab material tester</b> Construction jobs
Preferred work location	<b>Bloemfontein</b> Free State
	<b>Grahamstown</b> Eastern Cape
	<b>Port Alfred</b> Eastern Cape
	<b>Pretoria / Tshwane</b> Gauteng
	<b>Cape Town</b> Western Cape

## Contacts and general information about me

Day of birth	1997-07-08 (26 years old)
Gender	Female
Residential location	East London Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

**Work experience**

Working period	<b>nuo 2021.05 iki 2022.06</b>
Company name	Roadlab
You were working at:	Data capturers
Occupation	Data capture
What you did at this job position?	Contract ended

**Education**

Educational period	<b>nuo 2017.01 iki 2019.12</b>
Degree	Diploma
Educational institution	Walter Sisulu University
Educational qualification	Dip HRM
Educational period	<b>nuo 2020.01 iki 2020.12</b>
Degree	Degree
Educational institution	Walter Sisulu University
Educational qualification	Advanced Dip HRM

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	fluent	fluent	fluent
isiXhosa	fluent	fluent	fluent
isiZulu	basic	good	basic

**Computer knowledge**

- Microsoft word
- Microsoft excel
- Microsoft power point
- Microsoft office
- Outlook, Teams, Zoom
- Internet explorer

**Recommendations**

Contact person	Yonela Mpoza
Occupation	Senior Material Tester
Company	Roadlab
Telephone number	073 615 0213
Email address	Yonelampoza@gmail.com

Contact person	Joseph Chiloane
Occupation	Manager
Company	Roadlab
Telephone number	079 175 5274
Email address	Josephchiloane@roadlab.co.za

#### **Additional information**

Driver licenses	None
Salary you wish	15000 R per month