



Ntombifuthi Nonhlanhla Dlamini

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for Reception work ,Administration work,office work,data capture,call center work and restuarant worker.

- 1.I am young vibrant and trustworthy person.
2. I can work under pressure.

Preferred occupation	Receptionist Administrative jobs
Preferred work location	Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	1995-07-19 (28 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2021.03 iki 2022.08
Company name	Education assistant
You were working at:	Filing clerk
Occupation	4000
What you did at this job position?	End of contract

Education

Educational period	nuo 2019.01 iki 2021.06
Degree	Certificate
Educational institution	Mthashana Tvet College
Educational qualification	Public Management
I could work	Yes I am a hard worker.

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good

Computer knowledge

Yes I do have experience .

- 1.Capturing documents
- 2.photocopying
- 3.arranging files
- 4.taking calls

Conferences, seminars

I do have experience of 2 years working as school administrator.

Recommendations

Contact person	S C Shabangu
Occupation	Teacher
Company	Department of Education
Telephone number	073 6444 931
Email address	smangeleshabangu86@gmail.com

Additional information

Your hobbies	I like playing netball -Reading books -Baking
Driver licenses	None
Salary you wish	4500 R per month
How much do you earn now	0.00 R per month