

## **Collins Mahlatse Morotoba**

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Dear sir/ma'am

I'm writing to you regarding the general work job post that I saw on your website earlier this week. I have been working as a werehouse assistant at workforce staffing for a period of three(3) months. and also i worke at SDK COSMETIC for two (2) months as a stock taking. I got training for inbound and outbound call centre management at Benny recruitment in Johannesburg for six months. During that time, I have maintained 80% customers satisfaction rating. I'm applying to the job because I'm ready to take a next step in my career.

I can work as a Front Desk. I am very good in greeting and memorizing faces as well as personalized services. I can also take reservations over phone Email and in person. And I can also work diligently to avoid overbooking. I also have experience working in warehouse. Stock packaging, stock counter and scanning.

I'm looking to improve my skills in working environment. And to learn the inside and the outside of call centre management as well as Front Desk.

I fully believe that I can fulfill the requirements for job responsibilities that you listed on the post. I'm looking forward to discuss my qualifications with you. I can be reached on 078 302 7166 . my cv is attached for your review. thank you for your time and consideration .

Your sincerely

Mr Morotoba Collins

Preferred occupation Sales consultant

Sales jobs

Preferred work location Marblehall

Limpopo

## Contacts and general information about me

Day of birth 1998-06-01 (26 years old)

Gender Male

Residential location Marblehall

Limpopo

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## **Additional information**

Salary you wish 5600 R per month How much do you earn now 5500 R per month