



Morapedi Derick Sediso

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I have matriculated at R.A Kobue High School 2006 and completed a one-year Diploma in Computerised Secretarial at Dynamic College of Commerce and Further Training 2007. The course encompasses a wide range of Modules which are, MS Office, Communication, Office Admin and Email & Internet.

I have knowledge and skills of implementing quality management systems, research and communication skills, approaching quality problems civilly. I'm currently working Site Foreman at Chep SA. I have an experience as a forklift operator also expanded more skills at Gatehouse (Dispatch Office) as acting personnel, which is SAP knowledge, making and answering calls from clients, replying to emails. This includes helping our clients and solving problems within our clients, media reporting, filing, scanning, faxing documents. I am a hard-working youth and immediately available. I easily adapt and work well under pressure or under any circumstances I make sure to produce good results. I work well with a team and individually as I am still young with new ideas and opinions.

I will greatly appreciate it if you could consider me for the positions as I will be an asset to your organisation.

Regards,

MORAPEDI SEDISO

Preferred occupation

Forklift Driver
Driver jobs

Foreman
General jobs

Secretaries
Administrative jobs

Preferred work location

Klerksdorp
North West

Potchefstroom

North West

Pretoria / Tshwane
Gauteng

Johannesburg
Gauteng

East Rand
Gauteng

Welkom
Free State

Bloemfontein
Free State

Sasolburg
Free State

Contacts and general information about me

Day of birth	1988-06-15 (36 years old)
Gender	Male
Residential location	Mahikeng / Mafikeng North West
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	9000 R per month
How much do you earn now	10000 R per month